

MCCOY COLLEGE OF BUSINESS ADMINISTRATION FACULTY MEETING
Friday, December 3, 2004
2:00 pm, DH 329

MINUTES

1. Welcome – Dr. Smart

- Thank you for the many positive faculty searches in progress
- Curriculum and Assessment committees moving forward to ultimately modify our programs in the best interests of the students
- McCoy Building is on schedule
- Furniture Committee is meeting and considering vendors
- Art Committee is looking at ways to approach the purchasing of art for the new building
- McCoy gift of \$10 million has been invested with three investment brokers and the interest from the investments will be coming in beginning next fall
- Nominations for Mariel Muir award due by January 31
- College Review Group will meet January 21 at 8:30 in DH 111A regarding tenure and promotion
- Pilot for portfolio resume program is coming—start with focus group of 6-8 people beginning the week of December 13th; pilot the program with two departments the week of January 10th; open to all of college the week of January 24th
- March 5th, 2005—annual Heart Walk, coordinated by Dr. Susan Kirby; please consider participating or donating
- Golden Key donations for Travis Elementary School—may bring donations to Dean's office and we can send donations in as a college
- Perryman Breakfast—December 9th, 7:45 am at the San Marcos Activity Center; \$20 per ticket, \$200 per table; reservations to Dr. Pattison or Cindy Murphy by today

2. Committee Reports

Scholarship Committee—Dr. Karen Smith

- Award scholarships in the spring
- Three new McCoy scholarships will be awarded this spring for next fall
- Interview process will take place in February—extra people are needed to help with interviews
- Setting up program to connect with the freshman who are interviewed

Research Grants Committee—Dr. Robert Rutledge

- Coordinating grants program
- Call for proposals took place late August
- Recommendations for grants occurred in October
- Open Forum for the grants was held September 24th

- Gary V. Woods Research Award was awarded for the first time last year to Dr. Debbie McAlister; memo regarding nominations for this year's award has been sent out

Technology Committee—Dr. Marcos Sivitanides

- Hiring of Robert Fornash as Network Administrator for college
- Committee seeking balance between centralization and decentralization
- Information Services provides most computer services now
- More specialized support for the college is provided by Robert Fornash and Chris Stampley

Graduate Policies Committee—Dr. Bob Davis

- Busy semester looking at policies and procedures and new graduate programs
- This spring the committee will look at assessment of the MBA for AACSB, MBA competencies and learning goals, vision/mission for the MBA
- This spring the committee will bring in the newly-appointed graduate core course coordinators

Diversity Committee—Dr. Bill Chittenden

- The committee's scope has expanded to include social responsibilities and ethics in addition to diversity
- Working on how to assess these areas
- Working on workshop to incorporate multiculturalism into courses
- Defining multiculturalism has been an issue

Assessment Committee—Dr. Mike Keeffe

- Special thanks to Dr. Nitham Hindi who shared his assessment program for the MAcy
- The committee has been reviewing recommendations from last year's committee
- Gathering data on macro data assessment surveys—committee is writing an assessment guide for these
- Agreed on common format for syllabi
- Working with Curriculum Committee on core course assessment this spring

Faculty Governance Committee—Dr. Vivek Shah

- Working on new tenure and promotion document
- Asking for input on the tenure and promotion document
- University is trying to streamline the tenure and promotion process

Curriculum Committee—Dr. Roy Martin (Representing Dr. Jon Bible)

- Seven meetings have been held this fall
 - Working with Assessment Committee on developing learning outcomes
 - Met with CIS 1323 coordinators to put more emphasis on spreadsheets into course
 - Met with CIS 3380 faculty
 - Met with ACC 5360 faculty regarding the CPA change necessitating revision of the course
 - Met with Dr. Vivek Shah and Dr. Bob Davis on approval for graduate courses to go through the Graduate Committee
 - Worked on ways to enhance written and verbal skills for all business students
 - This spring the committee will be working on the annual review of all new programs, modifications and deletions
3. Vote on Advanced Economics Elective in Business Core
- Discussion by Dr. Roy Martin
 - Discussion by Dr. Jack Mogab
 - Vote by faculty in favor of deleting the advanced economics elective from the business core and returning the three hours to the department passed—42 for, 22 against, 1 abstention
4. Vote on Mission Statement for McCoy College of Business Administration
- Discussion by Dr. Morris
 - Motion to put the word “knowledge” before the word “skills” in the first sentence of the Mission Statement was passed unanimously by verbal vote
 - Vote by faculty in favor of accepting the Mission Statement with the minor wording change passed—61 for, 4 against
5. Common Format for Business Core Syllabi
- Dr. Smart asked faculty to please give consideration to using the template for business core classes
 - Questions regarding the template should be addressed to members of the Curriculum Committee.